

# TROY MUNICIPAL CIVIL SERVICE COMMISSION

## Minutes of Meeting

September 20, 2016

**Present:** Chairperson Rauh, Commissioner Sullivan

**Absent:** Commissioner Scales, Executive Secretary Mahoney

**Guests:** Evan Perry, Maintenance Manager (COT) and Irene Sorriento, Senior Personnel Clerk (COT)

Chairperson Rauh called the meeting to order at 9:30 A.M.

- 1) **Consider the minutes of the August 16, 2016 meeting.** Following review, a motion was made by Commissioner Sullivan, seconded by Commissioner Rauh, all voted in favor, 2-0.
- 2) **Establish an eligible list for four (4) years for Data Entry Machine Operator.** Following review, a motion was made by Commissioner Sullivan, seconded by Commissioner Rauh, all voted in favor, 2-0.
- 3) **Consider an MSD-222 to establish a new position tentatively titled Commissioner of General Services (COT).** Following review, a motion was made by Commissioner Sullivan, seconded by Commissioner Rauh, all voted in favor, 2-0.
- 4) **Consider a job specification tentatively titled Commissioner of General Services (COT).** Following review, a motion was made by Commissioner Sullivan, seconded by Commissioner Rauh, all voted in favor, 2-0.
- 5) **Consider a revision to the job specification for Principal Sewer Maintenance Person.** Following review, a motion was made by Commissioner Sullivan, seconded by Commissioner Rauh, all voted in favor, 2-0.
- 6) **Consider a revision to the job specification for Senior Sewer Maintenance Person.** Following review, a motion was made by Commissioner Sullivan, seconded by Commissioner Rauh, all voted in favor, 2-0.
- 7) **Consider a revision to the job specification for Senior Water Maintenance Person I.** Following review, a motion was made by Commissioner Sullivan, seconded by Commissioner Rauh, all voted in favor, 2-0.
- 8) **Consider a revision to the job specification for Senior Water Maintenance Person II.** Following review, a motion was made by Commissioner Sullivan, seconded by Commissioner Rauh, all voted in favor, 2-0.
- 9) **Consider a revision to the job specification for Sewer Maintenance Person.** Following review, a motion was made by Commissioner Sullivan, seconded by Commissioner Rauh, all voted in favor, 2-0.
- 10) **Consider a revision to the job specification for Water Maintenance Person.** Following review, a motion was made by Commissioner Sullivan, seconded by Commissioner Rauh, all voted in favor, 2-0.
- 11) **Consider an MSD-222A to establish an additional position of ~~Principal Sewer Maintenance Person (COT)~~, Senior Water Maintenance Person II (COT).** Clerical error was made with position title and has been corrected to Senior Water Maintenance Person II. Following review, a motion was made by Commissioner Sullivan, seconded by Commissioner Rauh, all voted in favor, 2-0.

The next meeting is tentatively scheduled for Tuesday, October 18, 2016 at 9:30 A.M., in the Troy City Hall main conference room.

The meeting was adjourned at 9:40 A.M.

Respectfully submitted,

---

Gabrielle Mahoney, Executive Secretary

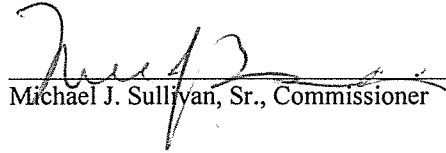


---

William Rauh, Chairperson

---

Suzanne Scales, Commissioner



---

Michael J. Sullivan, Sr., Commissioner